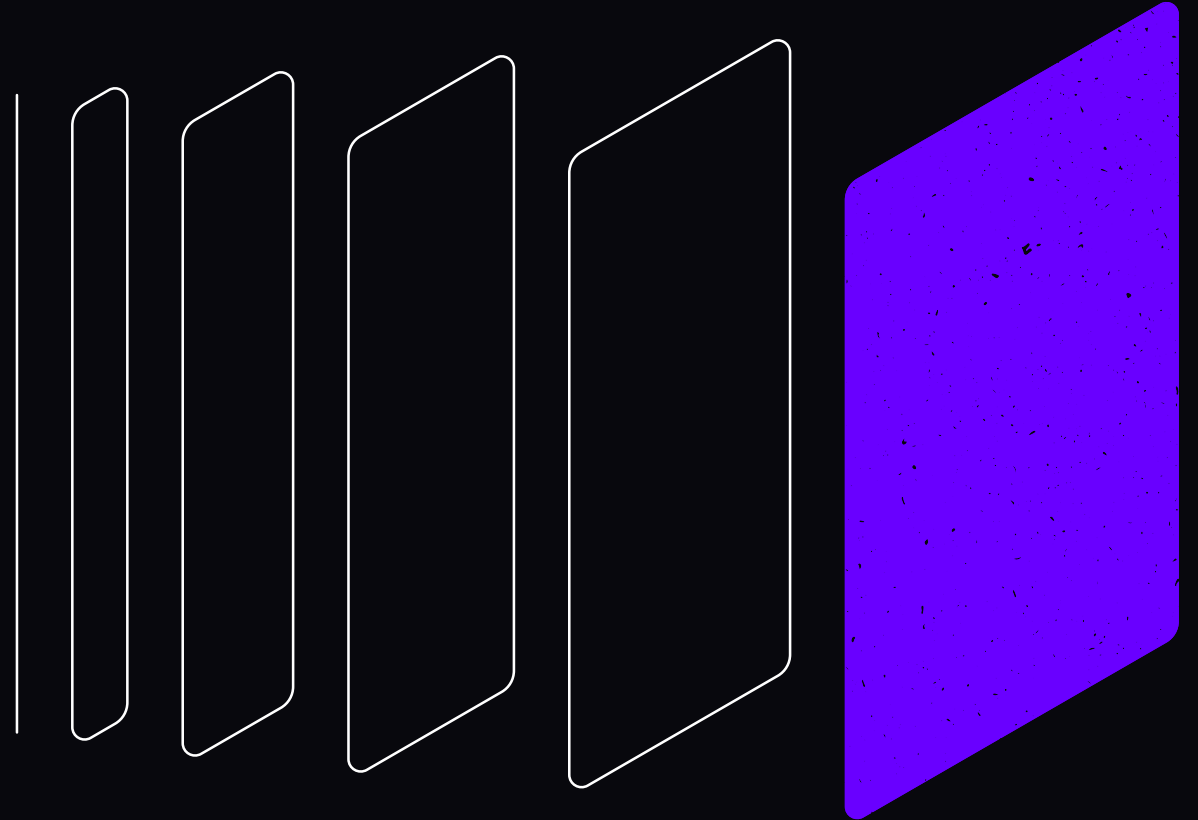




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Diploma students: Welcome to the Law Library

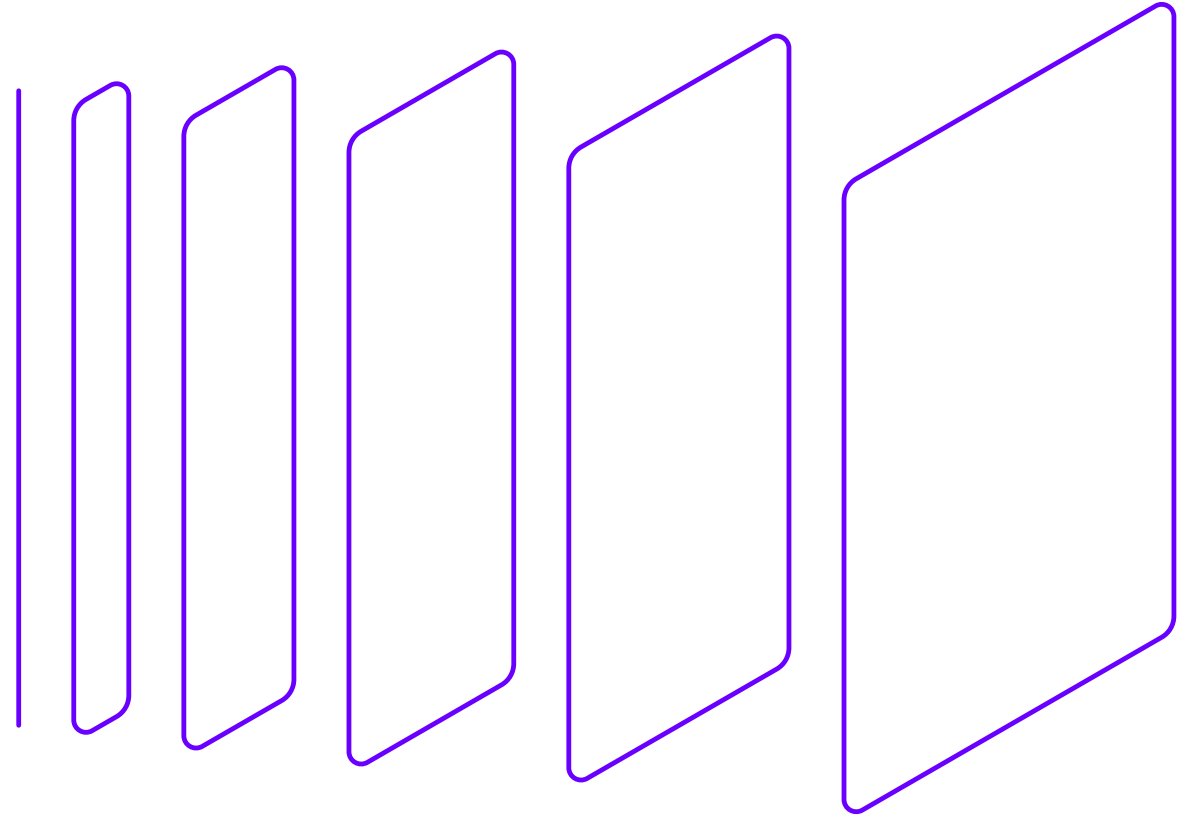


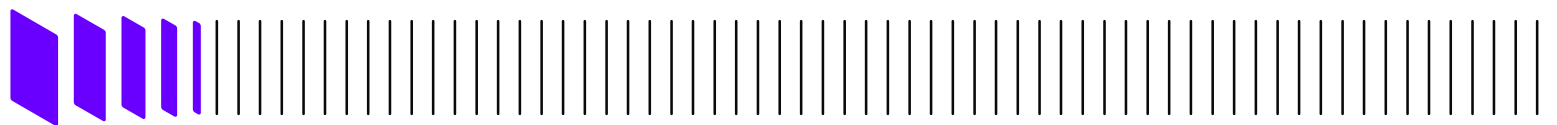
September 2023: SarahLouise McDonald, Academic Support Librarian

Learning objectives

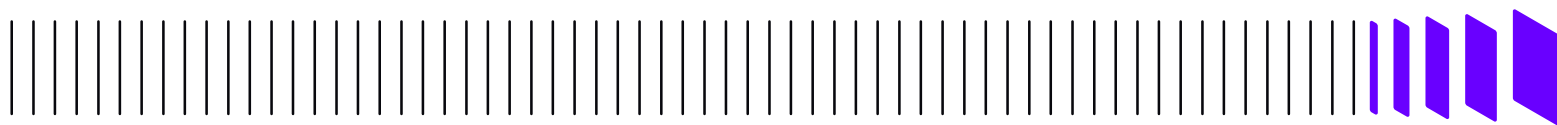
By the end of this short slide deck you should know about:

- Visiting the Law Library at Old College
- Online library resources
- Finding your ebooks
- Training and advice on offer
- Finding help when you need it





Visiting the library





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The Law Library at Old College

Keep up to date with information about our libraries:

[Library Services Update](#)

[Law Library Location & Opening Times](#)

Finding your way around:

- [Virtual tour](#)
- Self-guided tour (available from Helpdesk/Teams)

The Library Helpdesk team are ready & willing to help with any queries you have when in the library on-campus.
Remember your student card!





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Study Spaces

There are [study spaces](#) available across campus which are available to use by any student of any discipline. Most are not bookable, but there are group study rooms, and accessible spaces you can arrange to access ahead of your visit.

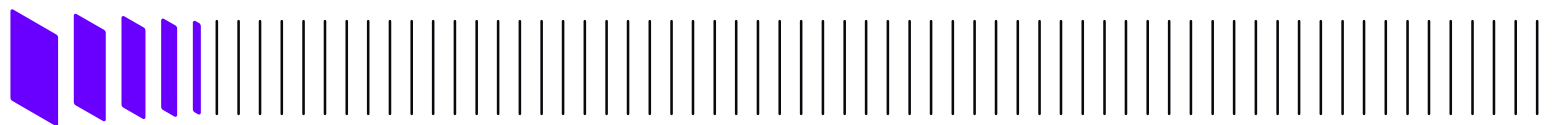
Borrowing

[Books!](#) Up to 100 at a time, 10 can be Reserve.

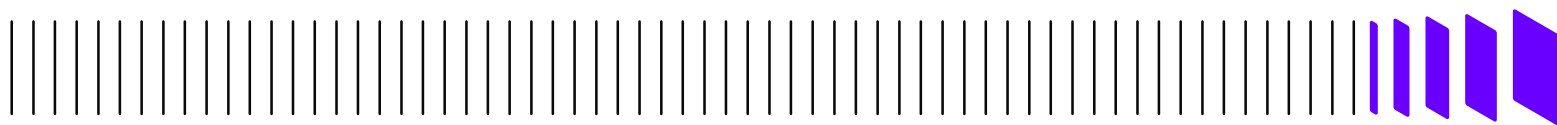
[Laptops!](#) Short, medium and long-term loans available.

[Bring your card!](#) You need it for building access (swipe gates), ID purposes, and also to borrow things.





Online resources



Subject guides and databases

Key resources for research and study

1 | Law Databases

<https://www.ed.ac.uk/information-services/library-museum-gallery/finding-resources/library-databases/databases-subject-a-z/database-law>

“ Westlaw is a key resource ”

Westlaw UK

Access information:	Access on and off campus. Westlaw International can be accessed via the More Resources box on the lower right hand corner of the Westlaw homepage.
Description:	Online legal research service delivering case law, legislation, journals, books, news & business information and current awareness. Scots law materials can be accessed through the More tab. Content includes Scottish Legislation, Cases, regulatory and guidance materials, journals and books. Covers EU law.
Note:	When registering for the first time, users should use their University of Edinburgh email address.

2 | Law Subject Guide

<https://edinburgh-uk.libguides.com/Law>

The University of Edinburgh > Subject guides > Home

Contact us

Law

Welcome to the Law Subject Guide - giving you information on library resources and services.

Menu

Home | Law databases: Help and Training | Online Access to eBooks and Law Reports | More Legal Resources

Referencing and Plagiarism | Legal Information Skills | Exams and Revision

Library Services Update

This Library Services page will be kept up to date with information about access to the library collections, online access to teaching resources and how to get further help.

- Library Services Update

Finding library resources - DiscoverEd

DiscoverEd is the library's discovery tool and library catalogue. Use it to search for books, journals, articles, databases, online access and much more. You can find a simple guide we've made for getting started with DiscoverEd [here](#) (Microsoft Sway).

Other useful help pages from our website include:

- Searching DiscoverEd
- DiscoverEd FAQs
- Using the Library
- How to borrow and renew books
- Accessing e-resources

Don't forget that you can ask the Library Helpdesk staff for advice and assistance.

Visiting the Law Library

The Law Library is located in Old College alongside the Edinburgh Law School. Details of opening hours, location and contacts for the Law Library can be found on the Law Library webpages:

- Law Library Opening Hours
- Law Library Location & Contact Information

We've recently developed a brilliant [Law Library Orientation Guide](#) (Microsoft Sway) which you can use to familiarise yourself with the library and its facilities before you visit. If you would like to find similar

3 | Legal Information Skills guide

<https://edinburgh-uk.libguides.com/LegalInformationSkills>

The University of Edinburgh > Subject guides > Introduction

Contact us

Legal Information Skills

This guide is aimed at students who are new to finding legal information. It will take you through searching the Library resources, how to find your course readings, and also how to search key databases.

Introduction

Hello and welcome to this short introduction to finding legal information and resources, created by your Law Librarians.

We will be looking at where to find information and also some practical skills such as searching on the databases.

We will finish with telling you where you can get help and advice.

The learning outcomes for this guide are that you will:

- Know the resources and tools where legal resources and course readings can be accessed
- Know how to search for required material in the key resources
- Understand the importance and basic principles of referencing
- Know where to get help and further training

Images

```
graph LR; A[Where to find and access resources] --> B[Searching]; B --> C[Referencing]; C --> D[Further help and training];
```

Where to find and access resources

- Where to find resources
- Subject Guides
- Databases
- Resource Lists
- Scots Law resources

Searching

- DiscoverEd
- Westlaw
- LexisLibrary
- HeinOnline

Referencing

- Referencing resources
- Law School plagiarism module

Further help and training

- EdHelp
- Subject Guide
- Databases pages
- Online chat
- ASL contact

thinglink...

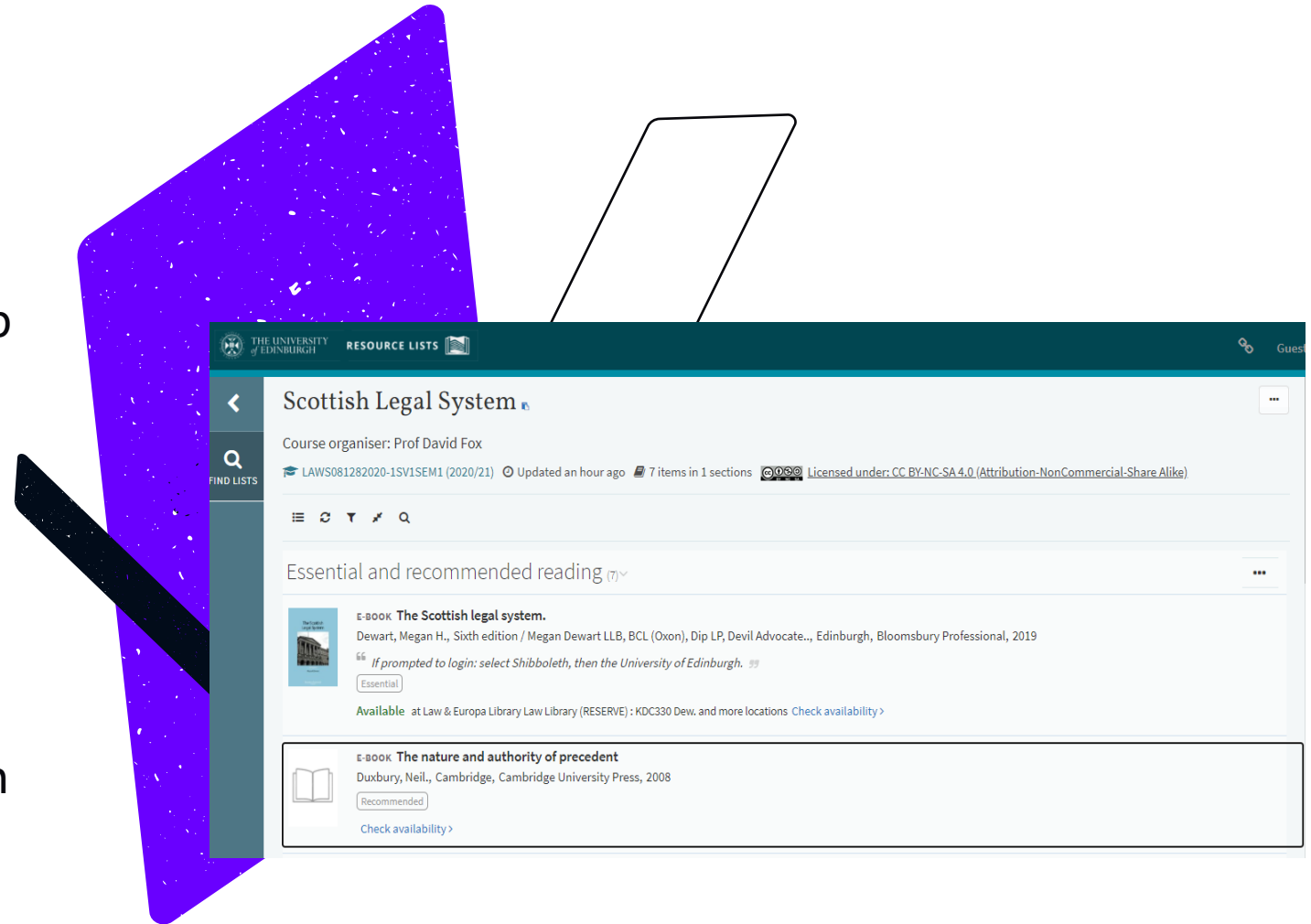


Resource Lists

Resource lists are online reading lists compiled by your course organiser to help you find the resources you need for your assigned reading. Many resource lists are organised into Essential, Recommended and Further Reading. Some course organisers prefer to list the reading week by week to help you keep on track with your seminars.

You can access your Resource List through your Learn pages, or using the Resource List website and searching for your course:

[Guide to Resource Lists for Students](#)





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DiscoverEd

Search the Library's collections, subscription content and materials available openly online.

[DiscoverEd](#)

A guide to using DiscoverEd:

[DiscoverEd virtual orientation guide](#)

Exceptions: ebooks hosted on our databases aren't always listed here! This includes Westlaw Books and some Lexis ones.

Remember to sign in so DiscoverEd remembers your searches.



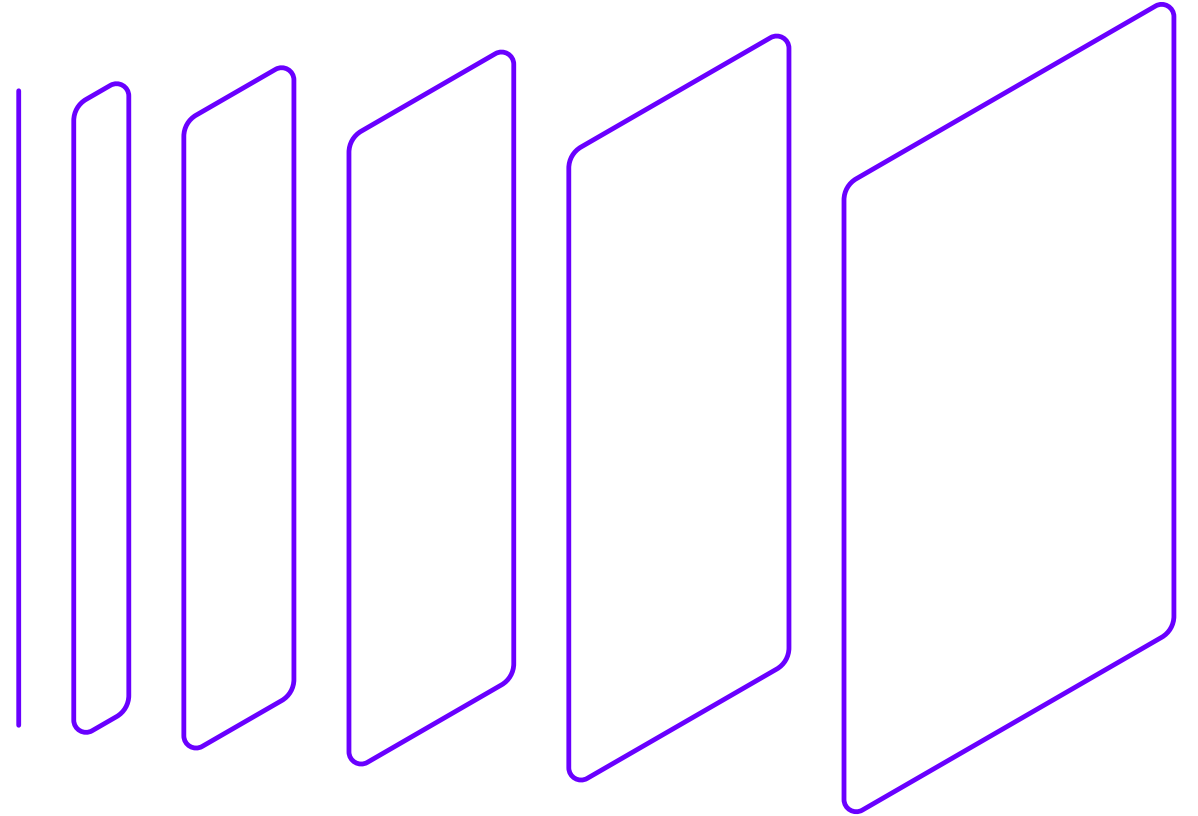
If we don't have what you need?

[Interlibrary Loans](#)

[Request A Book](#)

[Scan & Deliver](#)

[SCONUL Access scheme](#)

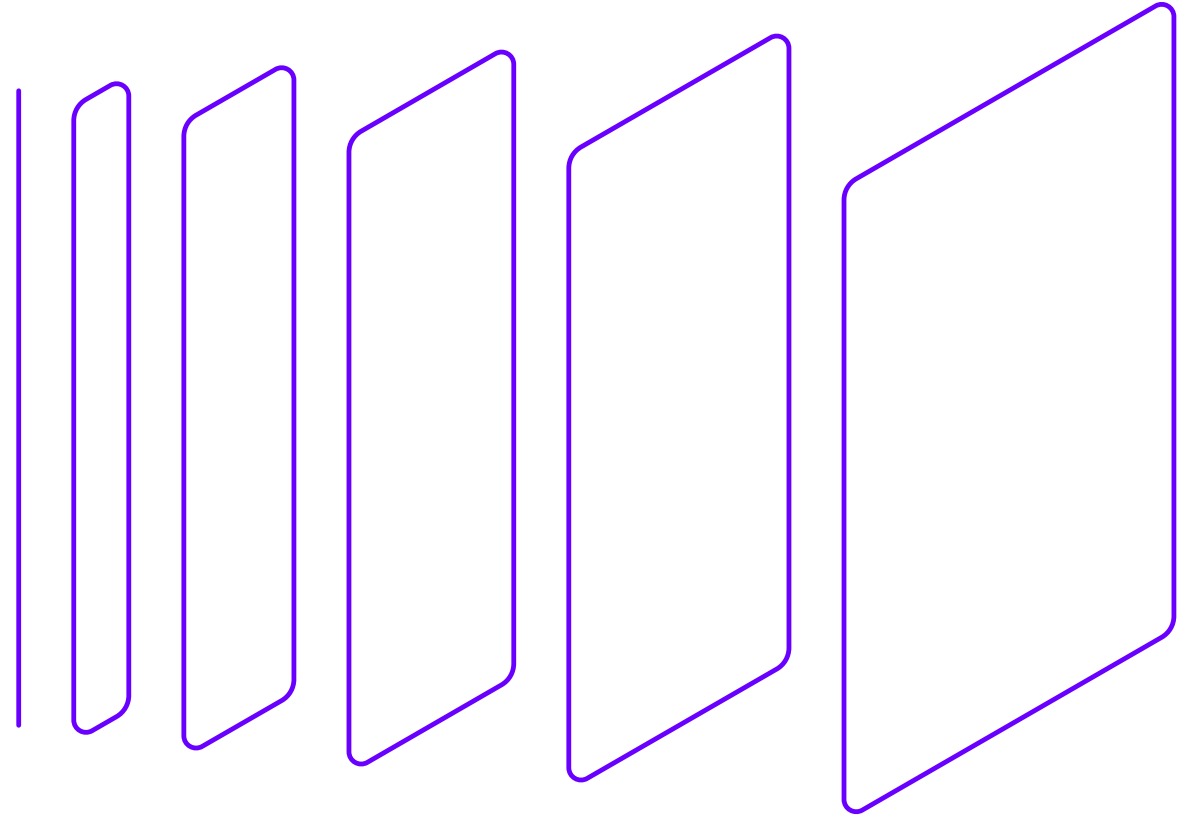


Law Databases training

If you are not familiar with legal databases look at [Law Librarian Resources Media Hopper Channel](#) for recordings of live demos.

Induction sessions for all levels include a brief introduction to using these popular databases. We also run a specific Library Bitesize for this, *Using Legal Databases*. You can book on to future sessions using the [MyEd Events booking system](#).

Westlaw and Lexis each employ a student representative at Edinburgh who can also provide training. See the [Law Subject Guide](#) for contact information for them.



Practical Law



- Practitioner side of WLUK. Contains practice notes, articles and advice written by practitioners in the UK
- Use the dropdown button next to the Westlaw Edge logo or find it on the Law Databases page directly
- Check out the Law Schools Resource Menu by clicking Browse Menu button and then finding Law Schools on the right of the dropdown list.



UK Home

[Meet the team](#)

[Ask a question](#)

[Practice areas](#)

[Sectors](#)

[Resources](#)

[Agriculture & Rural Land](#)

[Arbitration](#)

[Environment](#)

[Family](#)

[Property](#)

[Property Litigation](#)

Matter Maps

Matter Maps provide an overview of the phases of work and core tasks for legal matters, with links to relevant Practical Law resources that help you complete

Practical Law: Resources tab

- Easy to use for both study and practice.
- Current awareness: Legal Updates
 - Email alerts for developments in practice areas
 - Can set up RSS feeds (another way of alerting you when there's new content).
- Video and Audio contains links to podcasts and vlogs that may be of interest for information or training

Practice areas	Sectors	Resources
Maintained resources		Market analysis
Practice notes		What's Market
Sector notes		Multimedia and Publications
Standard documents and drafting notes		PLC Magazine
Standard clauses and drafting notes		Video and audio
Checklists		Global guides
Glossary		New content
Matter Maps		New content
Matter Maps		Training
Ask		Resources for those new to an area of law
Ask		
Current awareness		
Legal updates		

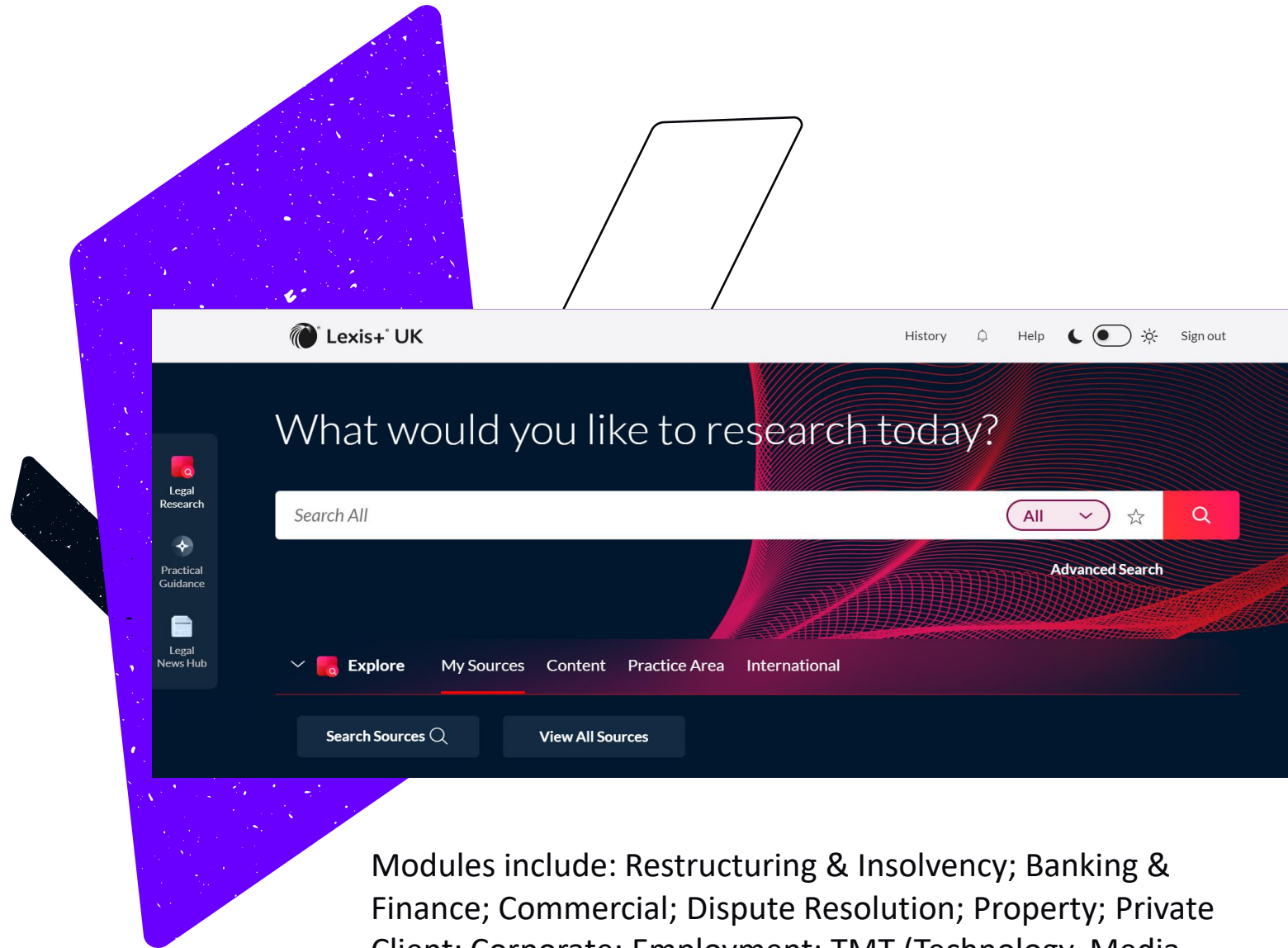


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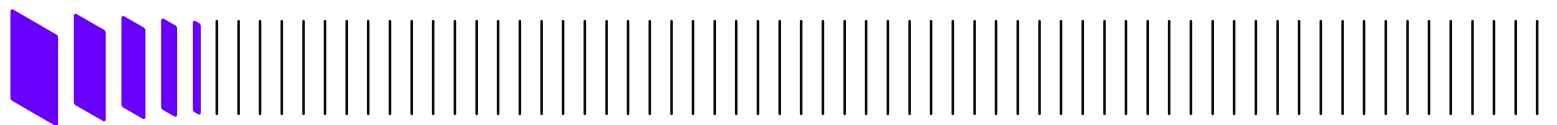
Lexis+

Lexis+ is a new combined platform which we moved to in September 2022. It contains both resources for **LexisLibrary** (academic resources such as cases, commentary, books etc) and **LexisPSL** (practitioner resources such as practice notes, forms and application – used specifically by Diploma students).

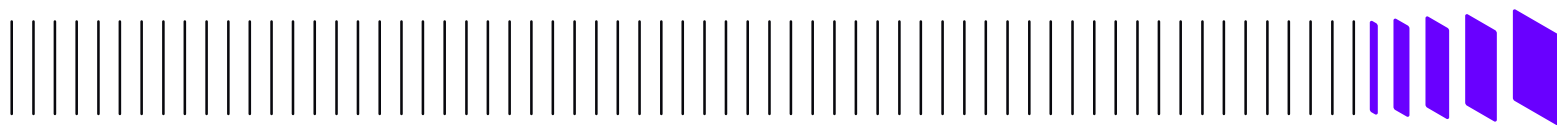
[Lexis+ demo on Law Librarian Media Hopper Channel](#)



Modules include: Restructuring & Insolvency; Banking & Finance; Commercial; Dispute Resolution; Property; Private Client; Corporate; Employment; TMT (Technology, Media and Telecommunications); Public Law



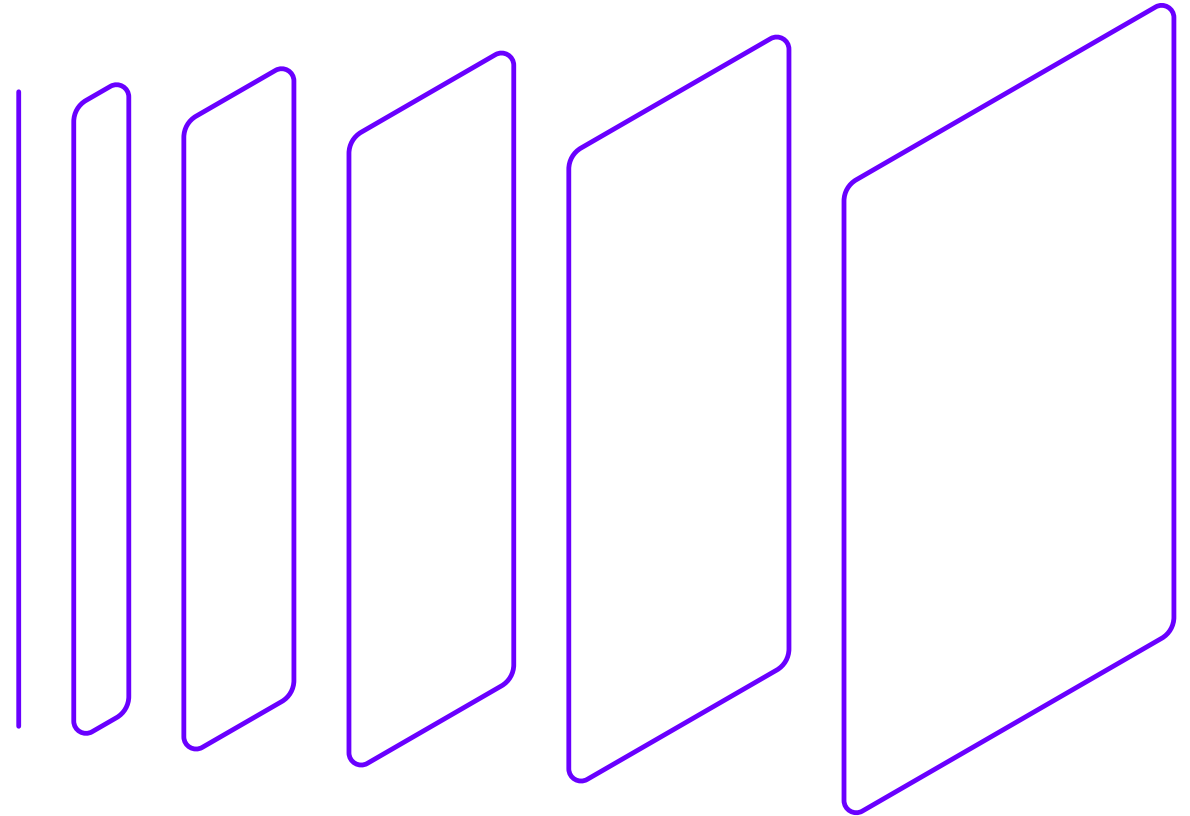
Finding ebooks



Core ebooks for the Diploma

- **Greens Sheriff Court and Sheriff Appeal Court Rules 23/24**
- **Greens Solicitors Professional Hand Book 23/24**
- **Criminal Procedure (Scotland) Act 1995 – 21st edition**
- **Hennessy: Civil Procedure & Practice - 5th edition**
- **Gretton & Reid: Conveyancing – 5th edition**

All available as ebooks through Proview (special access for Diploma Students), the last two also available via Westlaw Books. All also available in print from the library.





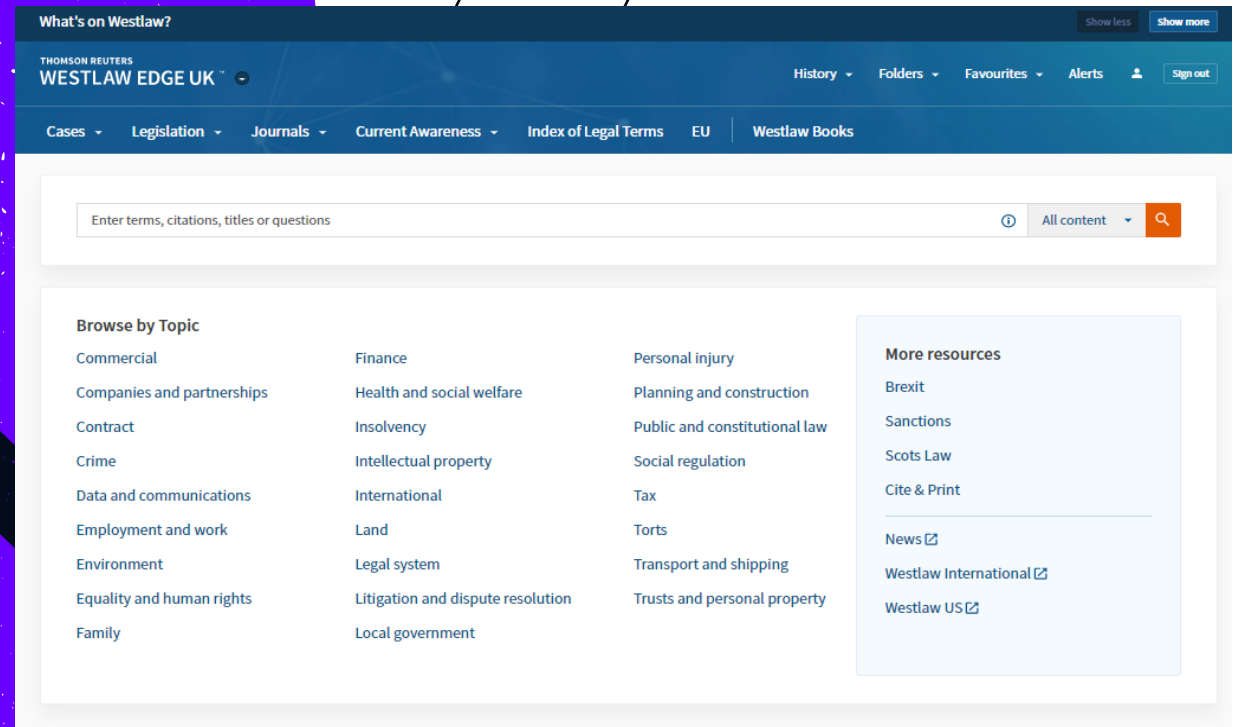
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Westlaw Books

Use the top navigation bar to select 'Westlaw Books' on the right hand side to browse available titles.

Not all ebooks available via Westlaw are listed in DiscoverEd so you may need to check directly

You will see all the titles in our subscription (several hundred) so you can then search by title to find the ones you want. When you find them you can 'bookmark' them to make them more easily accessible to you.





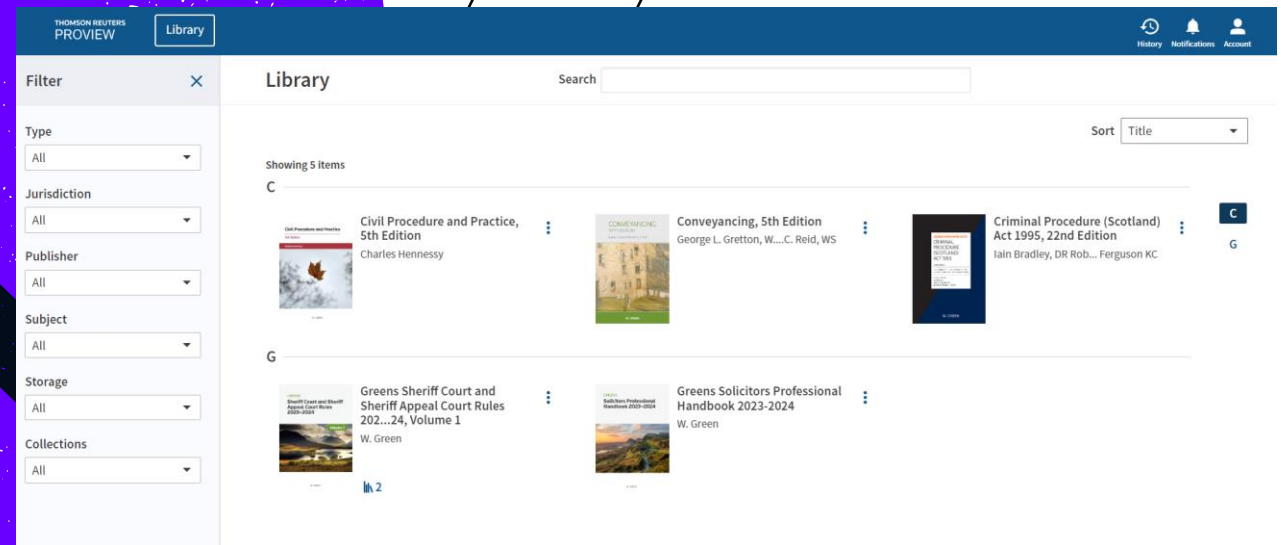
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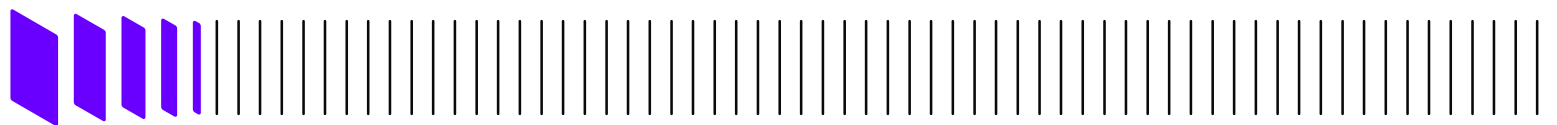
Proview Books

<https://next-proview.thomsonreuters.com/>

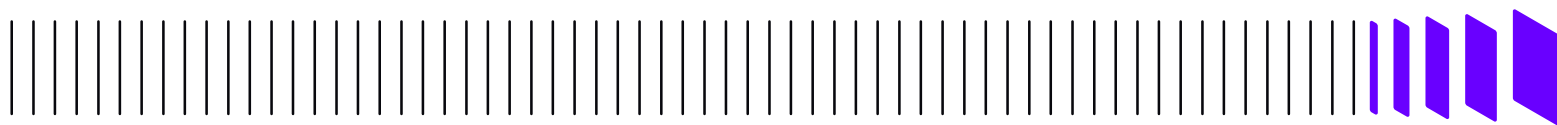
You will receive an email inviting you to set up a OnePass profile, which you should do with your university email/the email address you received your invitation to.

Remember your username and password. When you are registered, the log in screen will take you straight to your Library where the accessible books are listed.





Training and help





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Training and advice: 1-2-1 appointments

Book via MyEd events booking system: search for Literature Search Clinic and select the option for Law.
Or email us directly: law.librarian@ed.ac.uk

We can help with:

- search strategies
- using our subscription databases
- finding international case law
- finding historical Scots material online
- referencing
- setting up news alerts for cases or legislation





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Getting help

[Law Library webpages](#)

[Law Librarian Blog](#)

[Law Librarian Media Hopper Channel](#)

Academic Support Librarians

Law.librarian@ed.ac.uk

Anna: works Mon-Weds

SarahLouise: works Weds-Fri

EdHelp

[EdHelp web portal](#)

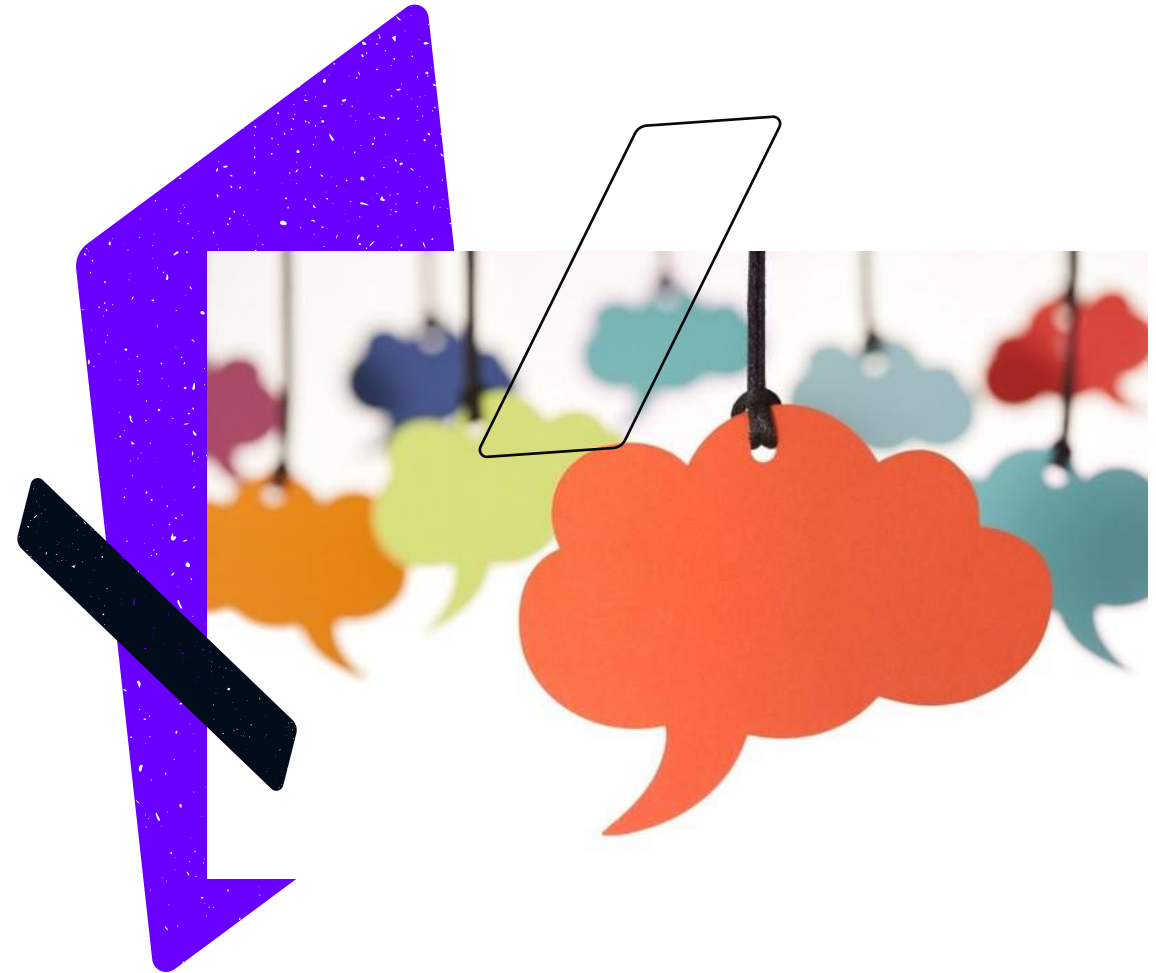
And in person at the Law Library or Main Library helpdesks





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Questions!

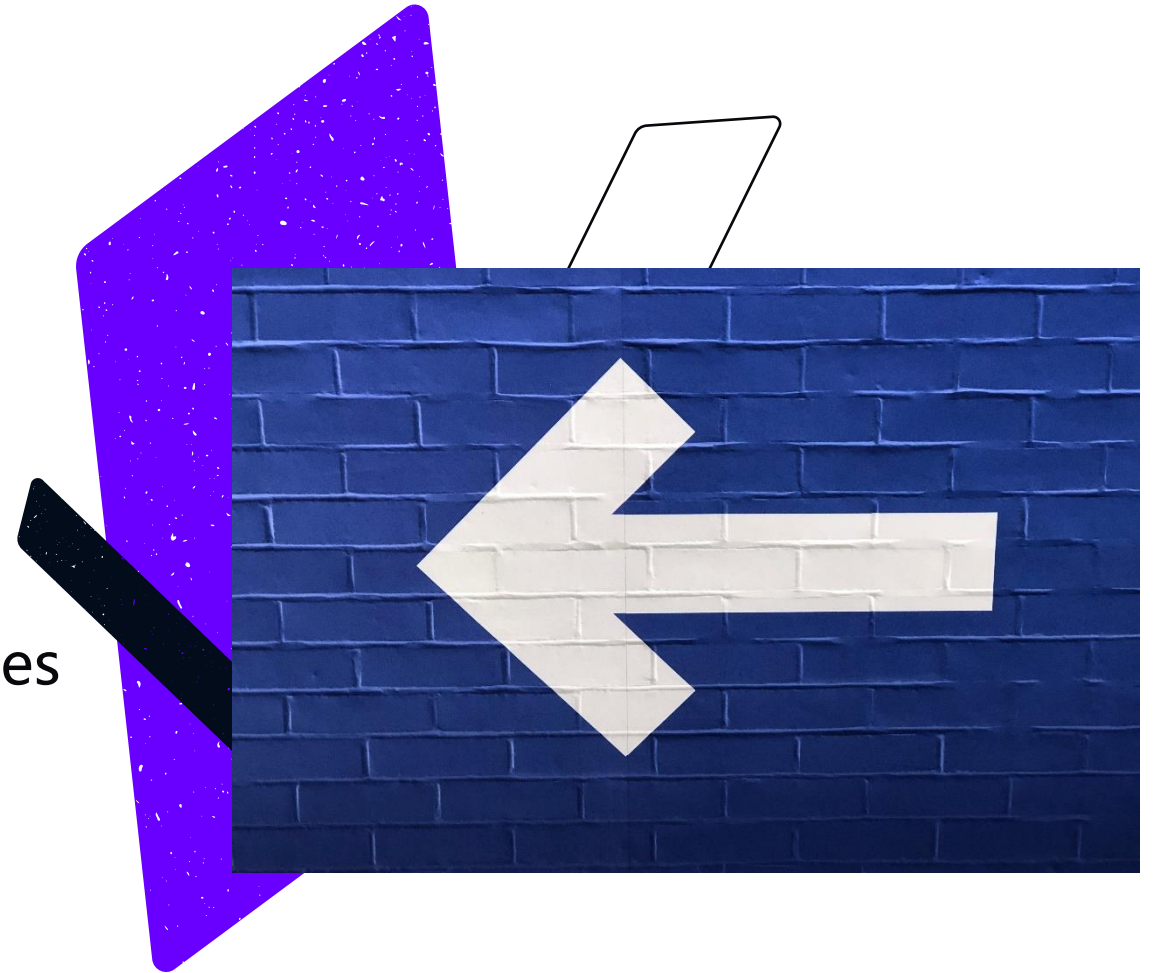




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Memory Test!

- | | |
|---------------------------------|-------------------|
| 1. One hundred | 6. DiscoverEd |
| 2. Virtual Orientation
guide | 7. Seven |
| 3. Westlaw Books | 8. Subject Guides |
| 4. Resource List | 9. EdHelp |
| 5. RAB | 10. ProView |





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Sarah Louise McDonald
law.librarian@ed.ac.uk