

Information Skills sessions for Law (PG)

Academic Year 2022/23

We propose the following schedule of events, drawing on Law specific and generic sessions already in existence, and the creation of some new to fit with the postgraduate timetable. Sessions are open to all, though those with a PG focus are highlighted in blue text with [PG rec] as description. All events will be held online via Teams or Blackboard Collaborate unless otherwise specified.

	Activities for the School of Law (scheduled)	Recommended Activity (asynchronous)	Generic Library Services Activity (scheduled or asynchronous)
SEMESTER ONE			
September 2022	<p><i>PG: Using the Library.</i> [PG rec] 30 mins. Session for PG students, covering basics but with more information about research /ILLs/databases.how to access and use key library resources.</p> <p><i>Using Legal Databases</i> 30 mins. Session suitable for all levels of study, run directly after UtL session. Describes how to access and main features of three key databases (Westlaw, Lexis+, Hein) as well as where to get further help.</p> <p><i>PGR: Sources and Databases</i> [PGR rec] 50 mins. A session designed for students conducting research with a brief look at Library tools and guidance for creating robust search strategies.</p>	<p><i>Law Library Virtual Tour</i> 10 mins. Hosted on Microsoft Sway, this tour of the Law Library will allow students who cannot visit campus at present to get a feel for the building and learn about the layout before visiting in person.</p> <p><i>Legal Information Skills Click-through Guide</i> Step by step guidance to help students get familiar with basic legal information retrieval skills. Can be worked through in own time and used for study.</p> <p><i>Videos</i> Recordings of all online sessions will be made available on Media Hopper to be used asynchronously.</p> <p><i>PGR Legal Research Skills</i> [PG rec] A series of Microsoft Sway documents designed to guide PGRs through searching for research, step by step. PhD Library Introduction Legal Research Skills Introduction Part 1: Where to start Part 2a: Search techniques Part 2b: Where to search Part 3: How to manage the information process</p>	<p><i>Welcome Week activities</i> including inter-disciplinary How To Use The Library sessions and Library Bitesize sessions.</p> <p><i>LibSmart I and II</i> General Info Skills course for all disciplines. Optional. Runs throughout the year.</p>

<p>October 2022</p>	<p><i>One-to-One appointments.</i> [PG rec] 30 minutes. ASLs will be available to answer any questions from PG students re: library resources or help with research. Runs fortnightly from October to December.</p> <p><i>Lexis+ training.</i> [PG rec] Provided by a certified Lexis+ trainer, this will feature both training and the opportunity for students to sit their Foundation or Advanced Accreditation.</p>	<p><i>Resource Lists and how to use them</i> 10-15 minute video to support students using resource lists. Will be uploaded to the LL Media Hopper Channel and promoted through the blog/student community pages on Learn.</p>	
<p>November 2022</p>	<p><i>Library Bitesize: Using Law Databases.</i> 30 mins. Existing Bitesize session, to be run twice (daytime and evening) in order to deliver to as many students as possible.</p> <p><i>Referencing for Law.</i> [PG rec] 50 mins. More specific training on using OSCOLA. Include information about hierarchy of resources.</p> <p><i>Beyond the Reading List.</i> 30 min. A look at how to enhance research by critically searching and retrieving information from other academic sources not listed on course Resource Lists.</p>		<p><i>Information Services Dissertation Week.</i> Various events and recordings made available to support students from all disciplines in completing their dissertations.</p> <p><i>Library Bitesize: Referencing and Plagiarism.</i> 30 mins. Existing Bitesize session</p> <p><i>Library Bitesize: Getting Started Using Ebooks</i> 30 mins. New Bitesize session to help students get familiar with using popular ebook platforms.</p>

SEMESTER TWO**January
2023**

PG Using the Library.
[PG rec] 50 mins. Session for PG students, covering basics but with more information about research /ILLS/databases.

Using Legal Databases
30 mins. Session suitable for all levels of study, run directly after UtL session. Describes how to access and main features of three key databases (Westlaw, Lexis+, Hein) as well as where to get further help.

PGR: Sources and Databases
[PGR rec] 50 mins. A session designed for students conducting research with a brief look at Library tools and guidance for creating robust search strategies.

Law Library Virtual Tour
10 mins. Hosted on Microsoft Sway, this tour of the Law Library will allow students who cannot visit campus at present to get a feel for the building and learn about the layout before visiting in person.

Legal Information Skills Click-through Guide
Step by step guidance to help students get familiar with basic legal information retrieval skills. Can be worked through in own time and used for study.

Videos
Recordings of all online sessions will be made available on Media Hopper and linked on the Law Subject Guide to be used asynchronously.

PGR Legal Research Skills
[PG rec] A series of Microsoft Sway documents designed to guide PGRs through searching for research, step by step.
[PhD Library Introduction](#)
[Legal Research Skills Introduction](#)
Part 1: [Where to start](#)
Part 2a: [Search techniques](#)
Part 2b: [Where to search](#)
Part 3: [How to manage the information process](#)

Welcome Week activities
including inter-disciplinary How To Use The Library sessions and Library Bitesize sessions.

LibSmart I and II
General Info Skills course for all disciplines. Optional. Runs throughout the year.

<p>February 2023</p>	<p>Law Library Update. 30 min. Refresher on library resources, closer look at ILL, subject guides, resources they may have come up against. Includes Law Library specific news.</p> <p>One-to-One appointments. [PG rec] 30 minutes. ASLs will be available to answer any questions from PG students re: library resources or help with research. Runs fortnightly from February to May.</p>	<p>Dissertation Week Resources. In line with the PG Dissertation Week in February and following the Library's Dissertation Week programme from Nov 2021, materials will be made available online for students, making particular use of the LibGuide which hosts videos and other content: (https://edinburgh-uk.libguides.com/dissertation)</p>	<p>Information Services Dissertation Week. Various events and recordings made available to support students from all disciplines in completing their dissertations.</p> <p>Library Bitesize: Referencing and Plagiarism. 30 mins. Existing Bitesize session</p> <p>Library Bitesize: Studying Using ebooks [PG rec] 30 mins. New Bitesize session leading on from first introductory ebook session.</p>
<p>April 2023</p>	<p>Referencing for Law. [PG rec] 50 mins. More specific training on using OSCOLA. Include information about hierarchy of resources.</p>		

Additional resources

The following resources have been designed to support students in their work and can be used asynchronously to support their studies.

- [Library Subject Guide: Law](#)
- [Legal Information Skills click-through guide](#)
- [Law Librarian Media Hopper Channel](#)
- [Law Librarian Blog](#)
- **One-to-One appointments** - SarahLouise is available for both drop in and bookable one-to-one sessions, either online or in person. Appointments can be booked using the MyEd events booking system by looking for 'literature search clinic' and then selecting the option for Law, or alternatively by emailing law.librarian@ed.ac.uk.

SMcDonald, September 2022

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